ShowingTime Integration for Brokers
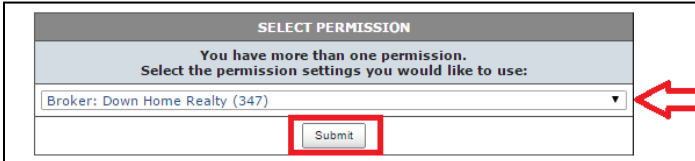
What is ShowingTime?

ShowingTime integrates with your SentriLock lockbox to provide Agents with enhanced reporting capabilities. By enabling your lockbox, they will be able to see when the scheduled showing took place, when the home was accessed, along with showing feedback, all in one place.
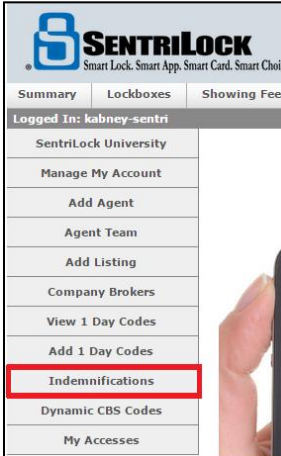
Getting Started

Brokers need to sign the Broker Indemnification Form in the **REALTOR® Lockbox Website**, allowing their Agents to use the **ShowingTime** service before 1 day codes can be issued. Brokers can use the following steps to sign the form:

1. Go to http://www.sentrilock.com and enter your **User ID** and **Password**.
2. Press the **Click to Login** button.
3. Select the Broker permission and click to **Submit**.

4. Once you are in the **Main Menu**, choose the **Indemnifications** button by clicking on it.

5. Click the **Add Broker Auth** button to the left-hand side.
6. Read the *Code Generator Indemnification Agreement*.
7. In section 1, select the vendor this agreement will involve (**ShowingTime**).

8. Next, type your name into the **Name** field and type your phone number into the **Phone Number** field.
9. If you have any notes, enter them in the **Note** field.
10. If you agree to and are authorized to sign this document, select the option **I agree and certify that I am authorized to sign this document**. If you do not agree, select the option **I do not agree**.

11. Click the **Save** button.

Using ShowingTime

After Brokers have signed the Broker Indemnification Form, Agents can begin using the **ShowingTime** service. **ShowingTime** is a third party vendor and SentriLock does not have access beyond signing the Broker Indemnification Form in the **REALTOR® Lockbox Website**. **ShowingTime** Support is available to answer your questions at 800-379-0057. You can email **ShowingTime** Support by sending an email to support@showingtime.com.

Support

If you need assistance in signing the Broker Indemnification Form in the **REALTOR® Lockbox Website**, you can contact SentriLock Support for assistance. SentriLock Support can be reached at 513-618-5300.

Last update to this topic: May 29, 2015.