

ShowingTime Integration for Brokers

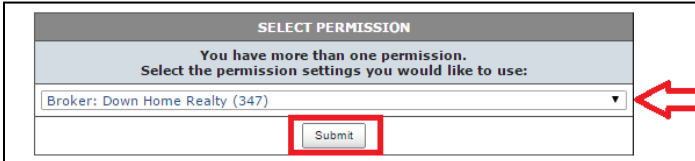
What is ShowingTime?

ShowingTime integrates with your Sentrilock lockbox to provide Agents with enhanced reporting capabilities. By enabling your lockbox, they will be able to see when the scheduled showing took place, when the home was accessed, along with showing feedback, all in one place.

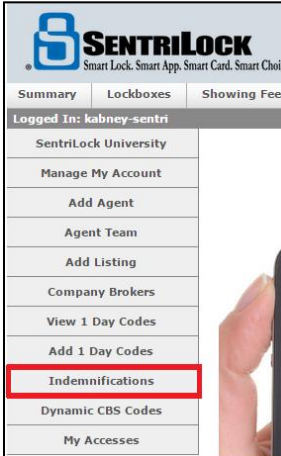
Getting Started

Brokers need to sign the Broker Indemnification Form in the **REALTOR® Lockbox Website**, allowing their Agents to use the **ShowingTime** service before 1 day codes can be issued. Brokers can use the following steps to sign the form:

1. Go to <http://www.sentrilock.com> and enter your **User ID** and **Password**.
2. Press the **Click to Login** button.
3. Select the Broker permission and click to **Submit**.



4. Once you are in the **Main Menu**, choose the **Indemnifications** button by clicking on it.



5. Click the **Add Broker Auth** button to the left-hand side.
6. Read the *Code Generator Indemnification Agreement*.
7. In section 1, select the vendor this agreement will involve (**ShowingTime**).

CODE GENERATOR INDEMNIFICATION AGREEMENT
 THIS CODE GENERATOR INDEMNIFICATION AGREEMENT (the "Agreement") is entered into on this 28, day of May, 2015, by Down Home Realty (347), (the "Broker"), who agrees as follows:

1. **Recitals**, Sentrilock, LLC ("Sentrilock") owns a proprietary system (the "Code Generator") that generates codes to allow access to the key compartment or shackle of REALTOR® Lockboxes. Broker is a member of Sentrilock (the "Customer"), a customer of Sentrilock and

-Select-

(the "Vendor"), Sentrilock has been authorized by Customer (i) to grant a license to access the Code Generator to Broker and (ii) to grant a license to access the Code Generator to any individual or entity approved by Broker. Sentrilock shall not grant any license to Broker or any individual or entity approved by Broker unless Broker enters into this Agreement for the benefit of Sentrilock and Customer. Broker hereby approves the licensing of access to the Code Generator to the individuals or entities listed on Exhibit A attached hereto (each an "Approved Party"). Only individuals or entities listed on Exhibit A shall be deemed to be approved by Broker.

2. **Acknowledgment and Indemnification**, BROKER ACKNOWLEDGES THAT ACCESS TO THE CODE GENERATOR ALLOWS ACCESS TO HOMES AND OTHER PROPERTIES. BROKER ACKNOWLEDGES THAT SUCH ACCESS PRESENTS A SIGNIFICANT SECURITY RISK. BROKER SHALL USE ITS BEST EFFORTS TO EDUCATE EACH APPROVED PARTY ON THE PROPER PROCEDURES REQUIRED TO MINIMIZE SECURITY RISKS. Broker agrees to indemnify, defend and hold harmless Sentrilock and Customer and their respective officers, directors, shareholders, members, managers, employees, agents, and representatives from and against any and all liability arising from this Agreement, the licensing of access to the Code Generator to Broker or any Approved Party, Broker's use of the Code Generator, any Approved Party's use of the Code Generator, the acts of the Broker or any Approved Party, the use of the codes obtained through the use of the Code Generator, access to homes and other properties by means of the use of such codes, and the sharing of any such codes or other secure information by Broker or any Approved Party.

8. Next, type your name into the **Name** field and type your phone number into the **Phone Number** field.
9. If you have any notes, enter them in the **Note** field.
10. If you agree to and are authorized to sign this document, select the option **I agree and certify that I am authorized to sign this document**. If you do not agree, select the option **I do not agree**.

The screenshot shows a form with the following elements: a 'Name:' label above a text input field with a red arrow pointing to it; a 'Phone Number:' label above another text input field with a red arrow pointing to it; a 'Note:' label above a text input field; two radio button options: 'I Agree and certify that I am authorized to sign this document' (which is selected and circled in red) and 'I Do Not Agree'; a 'Save' button circled in red; and a legend at the bottom left showing a blue box icon followed by the text 'Signifies required fields'.

11. Click the **Save** button.

Using ShowingTime

After Brokers have signed the Broker Indemnification Form, Agents can begin using the **ShowingTime** service. **ShowingTime** is a third party vendor and SentiLock does not have access beyond signing the Broker Indemnification Form in the **REALTOR® Lockbox Website**. **ShowingTime** Support is available to answer your questions at 800-379-0057. You can email **ShowingTime** Support by sending an email to support@showingtime.com.

Support

If you need assistance in signing the Broker Indemnification Form in the **REALTOR® Lockbox Website**, you can contact SentiLock Support for assistance. SentiLock Support can be reached at 513-618-5300.

Last update to this topic: May 29, 2015.